



Polywell Computers, Inc.

American Made Computers



Product Management Assistant

Entry-level Job

Polywell Computers Inc. – San Francisco, California

Description

Since 1987, Polywell Computers has been the leading hardware-integration provider for businesses worldwide. Awarded numerous Editor's Choice for our products, we are recruiting a dedicated and driven product management assistant to meet the growing demands of our business today! Polywell Computers works with businesses from all industries – health, government, food, and more – and we are devoted to helping our customers achieve their vision of the future.

Job Duties/Responsibilities

- work with product manager to manage company products
- update and organize product information in company database and online website
- provides sales vs project results by analyzing sales tracking reports
- research and identify current and future market opportunities
- work with marketing department to promote products and sales

Job Qualifications

- proficiency in web coding basics, MS Power Point, graphic design
- knowledgeable on social media platforms
- detail oriented and a willingness to learn and driven to succeed
- interest in learning about computers

Please submit all resumes or inquiries to careers@polywell.com.

See other available positions at <http://www.polywell.com/us/jobs/>

